UTS: LIBRARY

Library External Space

Application to Use

Student information

Date requested: 
Student name: ___________________________ Student number: ____________
Email address: ___________________________ Contact number: ______________

Date required: ___________________________
Start and finish times: ____________________

Inquiry details

Reason for use of the space: 
______________________________________________________________________
______________________________________________________________________
Which UTS club or association is this activity linked to?
______________________________________________________________________
Please provide a brief overview of the use of the space (i.e. how many people will be involved in the use of the
space, whether you will be setting up tables, chairs, poster boards etc.).
______________________________________________________________________
______________________________________________________________________
______________________________________________________________________
I have read, understood and agree to comply with the UTS Library External Space Use Conditions
Signature ___________________________

For UTS Library use only

Date approval given: ______________________
Signature: ______________________________________
Comments and Conditions:
______________________________________________________________________
______________________________________________________________________
Charges (if applicable): ___________________________