You will be able to begin ordering from the Library Retrieval System (LRS) when the books start being loaded in July.

1. Search the Library Catalogue.

2. Select the item you want. If it’s held in the LRS, you will see Library Retrieval System under Location.

3. Click Request From LRS. This form will appear:

4. Fill in your details, and click Request. You will be notified when the item is ready for collection.

You will be able to pick it up from either:

- Open Reserve at the City Campus Library (Level 2)
- Hold Shelves at the Kuring-gai Campus Library (Level 4)

Items will be held there for 7 days.